

About the Company

VSAP LAB is a fully-funded Vietnamese startup specializing in Advanced Packaging solutions for semiconductor chips. We focus on research and innovation to provide design, manufacturing, prototyping, and testing services. Our mission is to deliver the best form factors, performance, and fastest time to market for our customers' chips. We aim to enable a complete semiconductor ecosystem in Vietnam. Through pioneering technology, we accelerate the growth of the local semiconductor industry.

If you are a talented person with a growth mindset, start-up spirit, keen on learning new things everyday and wants to be part of a journey that have a big impact for generations to come, this might be a perfect role for you.

Position Overview

The **Asset & Inventory Accountant** is responsible for establishing and managing a robust control system for fixed assets, production equipment, and inventory. This role ensures total asset transparency and cost control as the Lab-Fab transitions into its operational phase. The primary focus is to safeguard company assets, maintain accurate financial records, and support operational efficiency as production scales up.

Key Responsibilities

Fixed Asset Management

- Oversee the management of fixed assets and maintain comprehensive records of asset formation and documentation.
- Monitor Capital Expenditure (CAPEX) for ongoing projects to ensure alignment with budgets.
- Track expenses related to asset repairs, maintenance, and upgrades

Inventory Accounting

- Manage inventory accounting for raw materials, components, and consumables.
- Ensure accurate recording of stock movements, including receipts, issuances, and adjustments

Audit & Control

- Lead and perform periodic physical counts/inventories for both fixed assets and warehouse stock.
- Reconcile physical inventory results with accounting records and investigate any discrepancies

Cross-functional Collaboration

- Collaborate with other Departments (Warehouse, Engineering, and Procurement) to streamline the control of materials and assets.
- Provide data-driven insights to support cost control and operational improvements.

Requirements

- Bachelor's degree in Accounting, Finance or related fields.
- 3-5 years of professional experience in asset accounting or inventory/warehouse accounting.
- Prior experience in a manufacturing or factory environment is highly preferred
- Deep understanding of Fixed Asset accounting, Inventory control, and CAPEX management.
- Proficiency in Microsoft Excel (advanced formulas) and experience using ERP systems or specialized accounting software.
- High level of integrity and attention to detail.
- Strong analytical skills with a focus on cost efficiency.
- Fluent in English and Vietnamese
- Entrepreneurial mindset: willing to take on tasks beyond core responsibilities when needed in a fast-paced startup environment.
- Detail-oriented, organized, and able to work independently as well as in a team.
- Strong teamwork spirit with a positive, collaborative attitude.
- Good communication skills with internal departments, external agencies, suppliers, financial institutions.
- Friendly, approachable, and driven by a sense of community service and long-term impact.

Contact

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